



## Fair Board Meeting Minutes

October 11<sup>th</sup>, 2022

**Fair Board Members:** Johnny Green, Britt Stubblefield, John Everest, Emily Carpenter, Adam Shirley, Chet Lawrence, Nicole McChesney, Tara Zuber **ABS: Jason Gemmer**

**Guests:** Mackenzie Rohman, Mike Kinnard, Commissioner Amy Mitchell, Dave Wissel

- I. Johnny called the meeting to order at 7pm.
  - A. **Secretary's Report:** Chet motions to approve as presented, Britt second. Motion carried.
  - B. **Treasurer's Report:**
    - **CTA:** \$60,752.05
    - We owe Hamburger Helpers \$30 for buckles ordered
    - Chet motions to approve as presented, Emily second. Motion carried
- II. **Mackenzie Report**
  - Updating sponsor booklet
  - Looking at ATM's
  - Working on carnival
  - Working on sponsorship dinner
- III. **Facilities:**
  - Work order received- grading buttermilk, needs clarification. Area needs to be leveled out and made more usable, fill in holes, fix gravel areas so vehicles don't get stuck.
  - Nov 1<sup>st</sup> deadline may not happen. May need to be pushed to the spring. Commissioner Mitchell reminded that requests were pushed out to the spring before and then they were also delayed due to wind.
  - Arena leveling, prefer to get done by May due to event starting.
  - Will fix out gate that the bull bent
- IV. **Old Business**
  - A. **Website:**
    - Quoted \$1100 to get website functional. Stacie did more work than expected, sent bill for \$1603.60, but told fair board she was fine with the original quoted amount.
    - Barbie suggested paying her the full amount due to all the extra work on the site she has done.
    - John motions to pay Stacie the \$1603.60, Emily second. Motion carried.
  - B. **Thank you Cards:**
    - Need to finalize list
    - Add Makayla Carson and Glenda McGee
    - John will get gift cards, Emily will get thank you cards

**C. Media Vine:**

- Wireless mic, \$2800, back ordered, but will hopefully get done before end of year

**V. New Business**

**A. Britt:**

- Need to figure out special event schedule for events during fair
- Give contractors requests for proposals, they can bid on events or not. Emily will type up Requests for Proposals
- **Roping: \$2500 sponsorship + buckles**
- Saturday, weekend before, start at noon
- Livestock can arrive any time before event
- **Parade:**
- Saturday, weekend before, 5pm start
- Barrel Race:
- Friday and Saturday (usual days and times)
- Allow no more than 12 racers (winners from each D) to start CPRA rodeos after grand entry
- **CPRA Rodeos:**
- Friday and Saturday evening, pre-show at 630, rodeo starts at 7. Publish as 630 start
- Livestock can arrive no earlier than 5pm Thurs. Must be finished working, feeding animals, etc. by 8am Friday morning. Arena is available for use again after 4pm. Same applies to Saturday.
- **Ranch Rodeo: \$2500 sponsorship + buckles**
- Saturday weekend before after parade, 6pm
- Up to 15 mutton busters
- Up to 15 mini broncs and 15 mini bulls
- Normal Ranch Rodeo events
- Charge gate: \$20 adults, \$10 kids 6-15, 5 and under free
- Band starts after Ranch Rodeo, 9pm
- Livestock can arrive Friday evening up until 10am the next morning

**VI. New Business**

**A. Barbie:**

- **Beau Gribble Award:** Hayden Lane
- **Evanson Award:** Ashlyn Smith

**B. Chet:**

- Asa, volunteer was in a fatal car accident
- Rearrange vendor alley
- Send all volunteer needs to Chet

**C. Emily:**

- Grill Your Ace Off: Royalty placed 3<sup>rd</sup>, raised \$787 plus \$400 from Ace to buy food.
- All registrations and hotel rooms are booked for CAFS

- Photos for autograph cards were done this past weekend
- MRC will be coming this coming Sunday to ride with the Royalty as a part of her 50-horse challenge

**D. Nicole:**

- Working on Goat Rendezvous

**E. Tara:**

- Still no word from facilities on use of barn for the Livestock Show, will contact again this week
- Need better signage during fair, at highway

**F. Britt:**

- **Canyon Rental List:**
- Add 5 tables, 30 total
- 4 generators
- Add side by side and tractor if available
- \$29,900 total, not including add-ons
- Change vendor contract to say power will be off on Sunday at 6pm

**G. Mackenzie:**

- Emmy, would like to do Fair board celebration at the Dec 13<sup>th</sup> meeting
- Shavings: decided to take shavings back with her. Needs help getting access into barn and asked for help loading them. Inform her we can give her access to the barn, but it is not our responsibility to load shavings

**Meeting Adjourned at 8:52pm Minutes submitted by Emily Carpenter, Fair Board Secretary**